M1 ORIENTATION SCHEDULE FOR CLASS OF 2023

MONDAY, JULY 29th

Move In Day - Offices are open from 8:30 AM – 4:30 PM but some will be closed for a short lunch period from noon until 12:30 PM. Parking for the first 3 days only (July 29th – 31st) of orientation will be in Deck A (hospital/visitor parking). Students will be given complimentary parking validation passes for those dates. We strongly encourage you to consider public transportation (Pace buses 308 or 331). Another option is a free shuttle from the Forest Park Blue Line El stop between 6:00 am-6:00 pm.

At Check-In you will be given a packet with numerous forms. M2 leaders will help you complete those forms prior to your CALL training if time allows.

NOTE: In order to stage this correctly, we must request that you honor the check-in time you have been assigned. DO NOT COME IN EARLY. You have been assigned to CALL (Computer Assisted Learning Laboratory) Practical Training by Group Numbers throughout the day (see schedule below). You must attend CALL at your scheduled time, in your assigned Group. The remainder of the registration activities shown below must be completed by 4:00 PM. This is the only day these things can be completed (with the lone exception of the Student Health Service fit-testing and BLS). Allow approximately three hours for completion of all Registration Activities and CALL Training.

Groups 1 and 2 TBD
CHECK IN – 2ND FLOOR ATRIUM AT 8:30 AM
Offices do not open until 8:30 AM, in the meantime, please fill out forms in your folder. This session only, fill out the forms and go to CALL at 9 AM. Then go to the Parking & ID area. Following Parking & ID, complete the remainder of the Registration Activities in any order. Your small group will meet at 10:30 AM.

Groups 3 and 4 TBD
CHECK IN – 2ND FLOOR ATRIUM AT 8:45 AM
Begin with your small group session from 9-9:30 AM. Fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 10:00 AM.

Groups 5 and 6 TBD
CHECK IN - 2ND FLOOR ATRIUM AT 9:45 AM
Begin with your small group session from 10-10:30 AM. Please fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 11:00 AM.

Groups 7 and 8 TBD
CHECK IN – 2ND FLOOR ATRIUM AT 10:45 AM
Fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Please make sure to meet your small group session from 12-12:30 PM. Also, be sure to attend your CALL Training at 1:00 PM.

Groups 9 and 10 TBD
CHECK IN – 2ND FLOOR ATRIUM AT 11:45 AM
Begin with your small group session from 12-12:30 PM. Fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 2:00 PM.

Groups 11 and 12 TBD
CHECK IN – 2ND FLOOR ATRIUM AT 12:45 PM
Begin with Parking & ID 1:15pm in Room 375. Meet with small group from 1:30-2:00 PM, then complete Registration Activities in any order. Be sure to attend your CALL Training at 3:00 PM.
Registration Activities, Locations and Actions Required – REGISTRATION IS MANDATORY

On Monday, July 29th you will be expected to find some of the office representatives on your own (or ask your M2 Leaders) and complete your registration activities. These include:

1. **CHECK-IN – Atrium, on the 2nd floor of Stritch**
   Pick up your nametag, folder and handouts. Complete the forms inside the folder and submit to the Office of Student Affairs room 210.

2. **REGISTRATION & RECORDS – Room 220 of Stritch (SE corner)**
   Register and take Student Composite Photograph.

All students must register with the Office of Registration and Records (R&R) on Monday, July 29th. **Registration is Mandatory!**

**PLEASE UNDERSTAND, IF YOU DO NOT APPEAR IN PERSON FOR REGISTRATION OR MAKE SATISFACTORY ARRANGEMENTS IN ADVANCE, YOU MAY LOSE YOUR PLACE IN THE CLASS.**

**PROOF OF CITIZENSHIP OR EMPLOYMENT AUTHORIZATION**

As part of registration during Orientation, you will need to provide proof of US citizenship or permanent resident status or DACA conferred status. Please remember to bring the following documentation with you to Orientation on Monday, July 29th. **Please make sure that the documentation is the original copy, current and not expired.**

**US Citizen:**
1. Your current U.S. Passport or
2. Your state-issued driver's license or other state-issued ID which has a photo and descriptive information about you AND either Social Security Card or original/certified copy of your birth certificate.

**Non-US Citizen:**
1. Your Permanent Resident Card with your current passport, or
2. Current Employment Authorization Document (EAD) or I-766 with current passport (if you have one).

This documentation is required in order to begin medical school so please **do not forget** to bring it with you on Monday, July 29th. Your documentation will be recorded as you go through the registration portion of Orientation.

**N.B.:** Your original Social Security Card along with other identification such as your passport, is **required** by the Hines VA Hospital for government badging. Some of your training will take place at Hines over the four years you will be a Stritch student. Although not necessarily required for registration at Stritch, please be sure to bring your original SS card with you to SSOM because you will need it for Hines.

3. **CALL PRACTICAL TRAINING – Room 254 in Stritch (SW corner)**
   Setup logon IDs and learn about SSOM online resources and tools. Students will need to **bring their own headphones** for the training. Report to CALL at the following times:
   
<table>
<thead>
<tr>
<th>Time</th>
<th>Group</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 AM</td>
<td>Students in Groups 1 and 2 TBD</td>
</tr>
<tr>
<td>10:00 AM</td>
<td>Students in Groups 3 and 4 TBD</td>
</tr>
<tr>
<td>11:00 AM</td>
<td>Students in Groups 5 and 6 TBD</td>
</tr>
<tr>
<td>1:00 PM</td>
<td>Students in Groups 7 and 8 TBD</td>
</tr>
<tr>
<td>2:00 PM</td>
<td>Students in Groups 9 and 10 TBD</td>
</tr>
<tr>
<td>3:00 PM</td>
<td>Students in Groups 11 and 12 TBD</td>
</tr>
</tbody>
</table>
4. PARKING & ID/ SECURITY – 2nd Floor, NW side, Student Activities Center (SAC) Room 275
Motor vehicle registration (if you haven’t already completed online: CLICK HERE), pay for parking and obtain hangtag, and pick up Student ID. Parking will be in the gravel lot behind Deck C. The cost is $260 for the academic year. Check or credit card accepted. Passes are good August 1, 2019 to May 30, 2020. If you require parking over the summer, the cost is $26/month. There are only 150 spots in the gravel lot. The remaining 20 people will be given parking in Deck C (same cost). Deck C parking will be selected by a lottery process.

Blue Line Shuttle
A shuttle service from the Forest Park CTA Blue Line station is now available for employees and students. This free service runs Monday through Friday, 6 a.m. to 6 p.m. Shuttles rotate every 20 minutes. The route takes about 10 minutes each way, depending on traffic. Riders are picked up and dropped off at the Forest Park station, 711 Des Plaines Ave, Forest Park, and near the entrance to Parking Deck A at the medical center campus. Click here for the shuttle map. There is also a GPS tracker app for the shuttle which can be downloaded for Apple or Android: Ride Systems App. Look for Loyola University Medical Center.

For more information, please contact LUHS Parking Office at (708) 216-9092. Office is open Monday-Friday, 7:45 am – 4:45 pm.

5. FINANCIAL AID – Room 210 in Stritch (east side of Atrium)
Submit outstanding documentation and ask any financial aid questions that you may have. You will also need to sign up for your mandatory individual/group budget planning session!

6. BURSAR – Room 204 in Stritch (east side of Atrium)
For questions about e-bills, payment of tuition and fees, direct deposit of your refund, and student insurance.

7. WHITE COAT FITTING & BLUE NAME BADGE – in Admissions Office, Room 200 in Stritch (east side of Atrium)
Get fitted for your complimentary white lab coat (donated by Alumni Relations) that will be presented to you at the White Coat Ceremony during first semester. Complete order for your blue pocket name badge, indicating the proper spelling of the name that will be imprinted on it.

8. STUDENT LIFE - Room 215 in Stritch
Pick up information on lockers and community assignments. At this stop it will also be easy to pick up and pay (exact cash only) for the Chicago White Sox vs. New York Mets ticket- $25 each includes round trip bus transportation.

9. PERSPECTIVES --1st Floor Lobby of Stritch, Room 170 (NW corner)
You will have the opportunity to meet the Perspectives counseling team and pick up information on resources.

10. LOYOLA CENTER FOR FITNESS (LCF) -- Students who filled out documents online may stop by LCF on Monday to sign agreement and have badge scanned. This completes their onboarding process. Your ID badge works as your entry pass for the fitness center from that point forward.

    REMINDER: If you have not completed your Orientation Form and Health History Questionnaire as part of your pre-matriculation process, your forms will be collected on Wednesday, July 31st during the Center for Fitness presentation. Starting Friday, August 2nd, stop by the Center and sign your agreement and have your ID badge scanned. Your membership in the Center is automatic due to the mandatory Fitness Center fee you pay.

Optional Social Event:
Monday, BBQ at Miller Meadow Grove #6, 1st Ave, South of Roosevelt Rd (across from SSOM) - 5:00 pm - 7:30 pm
REMINDER ABOUT HEALTH INSURANCE: All Loyola medical students must be covered by health/hospitalization insurance. As such, all students are automatically enrolled in the university plan. If you are already on another plan such as one provided by your spouse or your parents, you can and should waive out of the university plan. If you anticipate waiving out of the school’s hospitalization plan, you must do so by October 1st. However, if you wait that long you must first pay for the university insurance and will not receive a credit on your account until you waive. If you intend to waive, we strongly suggest you do so immediately. Any student who fails to meet the deadline MUST pay for the university plan regardless of whether or not they have other insurance. This deadline is firm; there will be no exceptions or extensions.

If you decide you want the university plan, we strongly suggest you “Fast Track” into the system so that you will get your electronic ID card in a couple of weeks rather than after the October 1st deadline. The web address to waive or Fast Track is: www.luc.edu/locus, then go to “Campus Finances,” then to the “Student Health Insurance” link, and then select either “Waive” or “Fast Track.” In order to learn more about the current year’s plan and its coverage, go to www.uhcsr.com/luc

REMINDER ABOUT BASIC LIFE SUPPORT ON THURSDAY OR FRIDAY: If you haven’t already, please review the below before your BLS Certification Session on Thursday or Friday: http://www.stritch.luc.edu/lumen/restricted/calendar_restricted/ipm/ipm3/ClinicalSkills3rdYr/BLS/AHA_BLSStudentManual.pdf

REMINDER ABOUT FIT TESTING: Please make an appointment with Student Health by calling 888-LUHS-888. Please do not walk into Student Health for the test without an appointment; YOU WILL BE TURNED AWAY.

When making your appointment, please specify that it is for Fit testing.

Please complete your Fit test by August 30, 2019. Once completed, please upload documentation for your Fit test into Castlebranch. Reminders for Fit testing:

1. No eating or drinking, including gum and mints, for 15 minutes prior to the test.

2. Students who normally have cleanly shaven faces should come to their fit test with a cleanly shaven face. Facial hair can cause an incorrect fitting and put students at risk when they are in airborne isolation.

3. For those students who sometimes are clean shaven or sometimes have facial hair the safe route is to wear a protective PAPR hood instead of the mask. Those who are "always" clean shaven but grew a beard out recently need to shave for the mask fitting.

REMINDER ABOUT SEXUAL ASSAULT TRAINING: If you haven’t already, please make sure to complete the Sexual Assault Prevention Training by Friday, August 2nd.

Please feel free to contact STUDENT AFFAIRS with any questions at 708-216-8140.
**TUESDAY, JULY 30th**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>8:00 am</td>
<td>Continental Breakfast in Atrium of Stritch</td>
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<tr>
<td>8:30 am</td>
<td>Welcome to Stritch School of Medicine - Enter Tobin Hall</td>
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<td>8:45 am</td>
<td>James Mendez, PhD, Associate Dean Student Affairs</td>
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<tr>
<td>9:00 am</td>
<td>Darrell Nabers, MSc, Assistant Dean for Admissions &amp; Recruitment</td>
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<tr>
<td>9:30 am</td>
<td>Sam J. Marzo, MD, Interim Dean, Stritch School of Medicine</td>
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<td>9:30 am</td>
<td>University Ministry</td>
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<td>10:00 am</td>
<td>Advising Program Director</td>
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<td>10:10 am</td>
<td>Student Leaders Welcome</td>
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<td>10:20 am</td>
<td>Student Health Services</td>
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<tr>
<td>10:30 am</td>
<td>Break in Atrium</td>
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<tr>
<td>10:40 am</td>
<td>Introduction to the Curriculum/Professionalism</td>
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<td>11:05 am</td>
<td>Academic Center for Excellence &amp; Accessibility</td>
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<td>11:15 am</td>
<td>Office of Financial Aid</td>
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<td>11:30 am</td>
<td>Health Sciences Library</td>
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<tr>
<td>11:40 am</td>
<td>Peer-Led Student Support Services</td>
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<td>11:50 am</td>
<td>Lunch in Atrium</td>
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<td>1:00 pm</td>
<td>Office for Diversity, Equity &amp; Inclusion</td>
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<td>1:10 pm</td>
<td>Perspectives Student Counseling</td>
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<tr>
<td>1:45 pm</td>
<td>Catherine Jardien, Assistant Director of Student Life</td>
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<tr>
<td>2:00 pm</td>
<td>Ice Cream Social, sponsored by University Ministry, in the Ministry Offices</td>
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</tbody>
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**Optional Wellness Event:**

3:00 – 5:00 PM

Choose from several activities such as Transcendental Meditation (Rm. 160), Group Run (Meet at Nursing Lawn) and Meal Prep Course (Rm. 150). More details to follow.
WEDNESDAY, JULY 31st

8:00 am Optional: Mass in the Gathering Room (SSOM 250), University Ministry

Educational Affairs Welcome – Tobin Hall
9:00 AM Neil Clipstone, PhD, Associate Dean, Biomedical and Translational Sciences
9:25 AM Kimberly Foreman, PhD, Course Director, MCBG
9:35 AM Neiswanger Institute for Bioethics & Health Policy
Mark Kuczewski, PhD, Professor of Medical Ethics, Director
Kayhan Parsi, JD, PhD, Professor and Graduate Program Director
Katie Wasson, PhD, MPH, Associate Professor, Director, Bioethics Honors Program
9:50 AM Student Research Programs
Gail Hecht, MD, MS, Assistant Dean Medical Student Research
10:05 AM Center for Community and Global Health
Amy Blair, MD, Director
Theresa Nguyen, MD, Assistant Director
Lucia Garcia, MEd, Assistant Director, Global Health Education
10:20 AM Break in Atrium
10:35 AM Loyola Center for Fitness
Joe Berg, MS, Center Director
Lora Paulauskis, Fitness Manager
10:45 AM Safety and Security: Campus Safety and Active Shooter Education
Scott Ando, Interim Administrative Director of Public Safety
John Paulus, Manager of Parking & Shuttle Services
11:35 AM Lunch and Learn
Small Group Discussion with Medical Education Faculty on assigned reading: Dear America: Notes of an Undocumented Citizen by Jose Antonio Vargas
1:00 PM Class Activity and Reflection on Mission – Tobin Hall
Mark Torrez, Program Manager & Lena Hatchett, Associate Professor, Center for Ethics/Health Policy
2:30 PM First Patient Presentation – Tobin Hall
Aaron Michelfelder, MD
4:00 PM MD/PhD meeting for students in the dual degree program, Room 160 (required)

Optional Social Event: Chicago White Sox vs. New York Mets, bus departure at 5:30pm from West doors of Nursing School. Tickets are $25 each includes round trip bus transportation.
Please Note: Every student will have Basic Life Support (BLS) training on either Thursday or Friday (depending on your assigned group) and you will have the other day (either Thursday or Friday) off to take care of your personal business.

**THURSDAY, August 1st – Lunch on your own**

- 8:00 AM – 12:00 PM    Basic Life Support Training, Groups TBD
  Maguire Center Room 2812

- 1:00 PM – 5:00 PM    Basic Life Support Training, Groups TBD
  Maguire Center room 2812

**Optional Social Event:** Dinner at the Jesuit Residence located at 404 S. Clinton in Oak Park, 6 PM to 9 PM with hamburgers (regular and veggie) and chicken served from 6:30 PM to 8:30 PM.

**FRIDAY, August 2nd - Lunch on your own**

- 8:00 AM – 12:00 PM    Basic Life Support Training, Groups TBD
  Maguire Center, Room 2812

- 1:00 PM – 5:00 PM    Basic Life Support Training, Groups TBD
  Maguire Center Room 2812

**Optional Social Event:** Your evening is free to enjoy Chicago!

**Saturday, August 3rd**

**Optional Day of Service:** Each year over 100 medical students, faculty and staff come together to introduce the incoming class to the Village of Maywood and to one another through the annual Day of Service sponsored by the Center for Community and Global Health and Health Sciences Division (HSD) Ministry.

- 8:30 am    Light breakfast in the atrium at Loyola Stritch School of Medicine
- 9:00 am    Presentation on the Village of Maywood in Tobin Hall
- 10:00 am    Depart to service sites
- 10:30 am - 1:00 pm    Service with Community Partner Sites
- 1:00 pm    Lunch, reflection and photo

Any questions regarding the day of service, contact CCGH at lucgarcia@luc.edu or call 708-216-6318 or HSD MINISTRY at vmccarthy@luc.edu or call 708-216-3245.

**SIGN UP TO JOIN US AT THE DAY OF SERVICE THROUGH THE EVITE.**

Please feel free to contact STUDENT AFFAIRS with any questions at 708-216-8140.