Financial Aid Award Adjustment Request

If reducing or cancelling a loan, this form must be submitted no later than 30 days after disbursement. We will process the change and send the funds back to the lender on your behalf. Note: Reducing or cancelling a loan after it has disbursed may result in a balance on your account. All amounts should be gross amounts before origination fees are removed.

Check all that apply:

Unsubsidized Stafford Loan

☐ Cancel entire loan
☐ Reduce loan amount to: ☐ Fall $________ ☐ Spring $________
☐ Reinstate loan amount to: ☐ Fall $________ ☐ Spring $________

Graduate PLUS Loan

☐ Cancel entire loan
☐ Reduce loan amount to: ☐ Fall $________ ☐ Spring $________
☐ Increase loan amount to: ☐ Total $________ (loan will be evenly split between terms)
☐ Fall $________ ☐ Spring $________

Other (Alternative loans, etc.) ________________________________ (name of award)

☐ Cancel entire award
☐ Reduce award amount to: ☐ Fall $________ ☐ Spring $________
☐ Reinstate award amount to: ☐ Fall $________ ☐ Spring $________

I understand that rejected loan awards cannot be replaced with grant assistance. I understand that I am responsible for all educational expenses not covered by other financial aid programs. I understand that previously reduced or canceled awards will be reinstated only if requested before the end of the term.

Student Signature* __________________________________________ Date

*Typed and digital signatures are not acceptable