1. Report from the MSU Officers:
   a. President: Deena Kishawi
      i. New clubs and transitions should be completed → plan for the entire year
         ● Organizational planning is ESSENTIAL
            a. Front load the work as much as possible now
            b. The year only gets harder for M2s
            c. All events for the school year should tentatively be planned by Fall break
      ii. Email communication and correspondence
         ● Limit emails sent out to Stritch20 and Stritch19
         ● Update listserv
            a. Send out interest form to gather contact info
         ● Let’s talk about reply all…
            a. Any response to an email get sent to all, so please avoid
            b. Outlook App is automatically set to Reply All, so please change this
      iii. Please be considerate of students studying on the 4th floor of SSOM, as it will be a designated quiet study space.
         ● Study rooms and their dual purpose (small groups) also quiet
         ● Do NOT leave backpack in study room during lecture
            a. Please be considerate and respectful to those that need to study while you’re in class
            b. If leaving room, please take backpack and belongings with you so others can use the room
      iv. Event planning
         ● Include it in the MSU calendar
            a. Can email to any MSU board member or the MSU gmail: ssom.msu@gmail.com
            b. Org MUST have it’s own gmail account
               i. Allows addition of org events to MSU google calendar
               ii. Org has a Google Drive: unified place for org documents for current/future boards
         ● Inform us so that we can announce it to the student body at our monthly meetings
• Let’s be resourceful for food
  a. Joint event with another student group
  b. Lunch ‘n Learns
  c. Snacks are tasty
     a. Al’s pizza - half off on Mondays
     b. Starship - cheap sandwiches
     c. Buy plates/silverware/napkins in bulk at beginning of year
        i. COSTCO, etc.
        ii. Makes it so much easier
• Book a room, email it to the listserv, post on class FB, and market!
  a. Keep a history of your events so that you can plan accordingly in the future.

v. Stritch Bowl
• 70th game this year!
  a. Date: Mon. Oct. 29th at 4pm
• No alcohol at the Forest Preserve
• Family friendly
• Gender inclusive for dancing AND sports
• Positive HYPE UP videos (no hazing)
• Stritch Trophy for the winners
  a. Plaque will be placed in Stritch

b. Vice President: Rushad Marfatia
  i. If anyone wishes to sell items or post housing opportunities, please do so using the Facebook group Stritch’s List. Do not send out emails to class list-serves.
  ii. Events for this semester
     • Adler After Dark: 90s planets (aka 90s theme with astro touch)
       a. Thurs: Sept. 20th from 6-10pm, $20
       b. Transportation will be available
       c. Buy ASAP/EARLY, they will sell out!
       d. Exhibitions, live shows, cash bar/cafe, telescope viewing

c. Treasurer: Lera Driver
  i. Email with reimbursement details sent to student leaders in July
  ii. Place your request form, itemized receipt, and W-9 in LERA’S mailbox (dePorres 347) and email Lera with any questions (vdriver@luc.edu)
  iii. $100 per student organization this school year - automatically granted, just need to submit necessary paperwork
iv. MSU does NOT fund conferences
   - Reach out to Stritch offices: Education, Diversity,
v. How the reimbursement process works:
   - Someone pays for food
   - Submit itemized receipt, W-9 (a single one made per year), and reimbursement form (MSU form)
   - Request is sent to Lakeshore campus
   - Takes 2-6 weeks to get reimbursement
vi. Groups expected to fundraise or join together.
vii. Process for requesting funds has NOT changed
   - Fill out Request form BEFORE 12pm of the day of MSU meeting date PRIOR to your event
   - Vote on request at MSU meeting
viii. Reimbursement for multiple orgs
   - One person is usually the easiest
   - If too high for one person, ask to use Student Life pro-card
   - If multiple groups = tell Lera how much each group is contributing
ix. Tax Exemption
   - Groups will not be reimbursed for spending money on taxes.
     Please provide a tax-free form to the vendor, Lera/Kia/Alia have copies.

x. Groups must submit **ITEMIZED** receipts! If you leave a tip, then Lera needs both the charge receipt and the itemized receipt.
<table>
<thead>
<tr>
<th>Organization</th>
<th>Fee</th>
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<tr>
<td>Academic Medicine Interest Group</td>
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<td>Community Health Clinic - Pilchuck Lab</td>
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<td>STUDENT COMMITTEE ON INTERPROFESSIONAL EDUCATION AND COLLABORATION (ICPEEC)</td>
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<td>Student National Medical Association (SNMA)</td>
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<td>Students for a National Healthcare Program</td>
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<tr>
<td>Vascular Surgery Interest Group</td>
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</tbody>
</table>
d. Secretary: Sara Imam
   i. Updating website by end of the month - apologies for the delay, thanks for your patience
   ii. MSU Meeting dates posted on website, listed here for your reference:
       - 9/18/18
       - 10/9/18
       - 11/6/18
       - 12/4/18
       - 1/8/19
       - 2/12/19
       - 3/12/19
       - 4/2/19
       - 5/7/19
   iii. Emails to Stritch22 not working from outside outlook
        - Restriction is being investigated
   iv. M1 class election timeline
       - Tue. 8/14 - Sun. 8/19: Application sent out
       - Mon. 8/20 - Wed. 8/22: Candidate release in atrium:
       - Wed. 8/22 - Tue. 8/28: VOTING
       - Wed. 8/29: New class announced

2. Report from Class Presidents:
   a. M2 - Kevin Singh
      i. M1 elections, email us
      ii. Stritch Bowl = Please sign up
          HERE:  https://docs.google.com/forms/d/e/1FAIpQLScC0AWo93fYXEXV1K7Zh-yW1EAdrLEJbsknPt9HF0bAvYFTkA/viewform
      iii. M2/M1 brown bag lunch
           - Potentially in Aug./Sep.
   b. M3 - Sahand Ghodrati
      i. M3s doing really well
      ii. Selling new merch at White Coat Weekend
          - Long-sleeve T-shirts for $25
      iii. A track just finished rotation
      iv. B track still have a week left
          - Good luck on your upcoming test!
c. M4 - Mitra Mossaddad
   i. Gearing up for residency applications
   ii. Still living their best life

d. Reports from OSR Reps: Saad Siddiqui and Julie Mina
   i. Process of OSR application has changed given the length and importance of the position
      ● New OSR should be selected before class board is set

3. Reports from Stritch University Committees: Dean Nakae:
   a. Parking still an issue: thanks for your patience!
      i. Deck A will become automated soon, so will have to pay at the machine 24-hours a day, even on the weekends (like downtown)
      ii. Deck B & C are available after 3pm
   ● Need volunteers for family weekend
     ○ Email student life if you want to help (Kia & Alia)
     - Will get cruise tickets
     - Studying in Atrium may be difficult so please keep that in mind
     - Sat. August 25th
     - How are the numbers looking?
       - 360 RSVP for mass
       - 900 tickets for White Coat

4. Reports from Student Organizations:
   a. Internal Med -Sub speciality panel, Tue. 8/15 at 12pm in SSOM 190
   b. Surgical speciality panel: Tue. Aug. 15th at 5:45pm in SSOM 190
   c. JSA Kosher Mid-Eastern Dinner: Thurs. Aug. 16th at 5:00pm in SSOM 160
   d. Thoracic Surgery Interest Group Panel: Wed. Aug. 29th
   e. Oncology event: Thur. Sep. 6th

5. MSU additional funding requests:
   a. ATC Health Coaching - $50
      i. Approved
   b. Internal Medicine Interest Group - $130
      i. Approved
   c. EM student conference- $500
      i. Reach out to Dr. Greuner
      ii. MSU budget does not have the capacity to sponsor conferences
d. Surgery groups panel (Vascular Surgery, ENT, Cardiovascular Surgery, NSIG, General Surgery, Orthopedic Interest Groups) - $48
   i. Nuero is requesting $48
   ii. Approved

e. Thoracic Surgery Interest Group- $75
   i. Approved

6. Student Wellness Advisory Group
   a. SWAGFest on Thursday August 16 at 12-1pm in the atrium
   b. Food for thought - Wellness Wednesdays
      i. Pick up an intention card and grab a snack Wednesdays 12-1pm

7. Adjourn - Thanks for coming to our first MSU meeting of the year!

8. Next Meeting: Tue. September 18th at 6pm in 360