**MSU Meeting: November 10th, 2015**

**Minutes**

1. Presentation of minutes from October 10th
   * + 1. Minutes approved
2. Report from the MSU Officers
   1. **President**—Abigail Otto
      1. Thank you to all who came to St. Luke’s!
         1. It was a great time
         2. More from Rickey
      2. Faculty-Student Holiday Party, Dec 4th from 4:30-6:30PM
         1. Holiday cookie baking contest
         2. Ugly sweater contest
         3. Going to be a great time
         4. Will be reaching out to some of the physicians, you guys need to reach out to the faculty you know to make it even more fun!
         5. They are more likely to attend if they get a personal invitation from a student they know
      3. New Keurig arriving to the SAC soon
         1. Has been ordered, on its way
         2. There is also a Keurig on the 4th floor
   2. **Vice-President**—Ricky Czuma
      1. St. Luke’s Dance Recap
         1. Everyone had a great time
         2. Chicken was great
         3. Keep an eye out for an email survey on how we did
      2. Looking forward to spring formal
         1. We have an eye on a few locations
         2. Save the date reminder will be coming out
         3. Going to be amazing
   3. **Treasurer**—Sean Liebscher
      1. Presentation of the Budget
         1. Under budget from St. Luke’s
         2. If you are waiting on reimbursement checks and it has been more than 6 weeks, contact him
   4. **Secretary**—Clayton Kirk
      1. New student organization sign in
         1. All groups are up to date, if you don’t see your group in the sign-in, you are not registered and should talk to Kyra
      2. Links have been fixed
         1. LUMEN link works
         2. Old website link is completely down
3. Report from Class Presidents
   1. M1 – Mitra Mossaddad
      * 1. Thanks for the St. Luke’s dance!
        2. Had a great time
        3. Photo booth was fun
        4. Halloween social went really well
        5. Peds floor Halloween volunteer event was a great time
        6. Started a weekly M1 newsletter, keeps everyone in the loop, great feedback thus far
        7. Anatomy is going great
        8. M1s have started shadowing the M3s, loving the exposure
   2. M2 – Patrick Kramer
      * 1. Movember is in full swing
        2. Truly frightening pictures are up in the Atrium
        3. $100 been raised so far, those numbers will go up
        4. Thanksgiving potluck in the works
        5. Working with the M1s for food signups specification
        6. Potluck will be the Monday before Thanksgiving break at 6pm
        7. Thanksgiving basket drive – organized through PCM2 groups
        8. Fill out Y2Qs so we can get dinner
        9. Detailed newsletter about end of the year is coming up
   3. M3 – Patrick Kramer (the fake Lizzy Carroll)
      * 1. Lizzy was MIA
        2. Track A has their shelf Friday
        3. Track B is a jumbled mess right now
        4. Renal review from the M3s for M2s coming tomorrow
        5. M2s good luck next week
   4. M4 – Clayton Kirk (wannabe Hani Kuttab)
      * 1. M4s are busy away on interviews
        2. Wish them luck
4. Reports from Stritch or University Committees
   1. Student Leadership Council
      * 1. Look out for updates from Dr. Greuner
   2. New video streaming services are on the horizon
      * 1. New lecture download policy
        2. Tester link in the update email…go check it out!!!
        3. Should work on all devices, speeding up and slowing down works too
        4. Let them know of anything going wrong with the test link
   3. January Drill
      * 1. Jan 16 – active shooter drill on campus
        2. Important that we are prepared
        3. Similar to CPR, the more you know, the better you can respond
        4. Important in both hospital and school setting
        5. They really want a lot of people to be at school that day and to take the drill seriously
   4. St. Albert’s Day Recap and thank you
      * 1. Deans from many different schools had a lot of good things to say about the research culture here
        2. Everyone should give themselves a pat on the back
5. Reports from Student Organization
   * 1. Human rights hunger week went really well
        1. Thanks to the MSU for funding
6. Reports from OSR Rep –Diana Basali and Michelle Peterson
   * 1. AAMC conference in Baltimore since last meeting
        1. 2 poster presentations there, great to show what Loyola’s all about
        2. Had a chance to talk to the other OSR reps from other schools
        3. People usually don’t know how to utilize their OSR reps
        4. They are here to connect our students to students at other schools
7. LCME Accreditation Updates
   1. Update from Dr. Gruener
      * 1. PDF newsletter to the faculty
        2. Will be attached with these minutes
        3. Take a look at what’s going on
        4. LCME student groups have been formed already
        5. Look out for new link on Stritch homepage
        6. Please fill out surveys about LCME…they’re very important, are being finalized and will be emailed to the school
   2. Update from Arthur Pope
      1. Committee is charged with serving the students
         1. Faculty that sit in on the group don’t have any say on what goes into the survey
         2. Completely student run
         3. Will be going out by the end of the month
         4. Would like 80% of students to participate
         5. 4 mini iPads will be raffled off: 1 per class if 80% of class fills it out
         6. Uworld subscription to be raffled off along with 2 exams for the M2s…will get Uworld access by January if you win it
         7. There are also other individualized prizes for other classes
         8. Can’t stress importance of the survey enough
      2. financial aid
         1. 3 focus groups forming to get a better idea of how well financial aid is working at Stritch
         2. what does it cover?
         3. Are you struggling with finances?
         4. Sign up was passed around to get involved in focus groups
         5. [apope1@luc.edu](mailto:apope1@luc.edu)
         6. email him if you are interested
8. Student Leadership Handbook
   1. Dean Nakae to present updates
      1. Initial thoughts…
         1. OSR is a powerful group at the AAMC
         2. Not many changes are made without them
         3. Have as many seats on Executive Leadership Council as the Deans
      2. LCME
         1. Extremely important as well
         2. Accreditation minimums have gotten more strict
         3. Baylor just got on probation
         4. We have a great team to get us through the process
         5. Need student input to be effective
         6. Proud of engagement of students in Stritch
      3. Student leadership handbook revision
         1. Is now more useable
         2. Where you go to find out what the rules are when looking to do stuff around Stritch
         3. All student organization are required to sign off that they abide by the rules or else they don’t get MSU funding
         4. Keeps everyone on the same page
         5. Must have consultation from faculty before any money is spent or any contract is signed
         6. Moved registration of group to before April 1 instead of August 1
         7. Group leadership turnover will happen sooner this way
         8. Focused on having groups ready for second look
         9. Hold elections as early as January, Match day is the passing of the torch day
         10. If you aren’t registered, you can’t get any money
         11. Important to have you groups up to date so leadership can be easily contacted
         12. Alcohol rules!!!
             1. Seriously, there are a lot of rules about when and where you can serve alcohol at student events
         13. Minimum of 2 leadership positions, maximum of 5 leadership positions per registered student group
         14. Financial reports for the end of the year for groups
         15. Financial transfer needs to be transparent (don’t want a wad of cash transferred from 1 president to the next)
         16. Outgoing officers should provide a financial summary of what is being passed along before they leave their leadership office
         17. This must be done by April 1
         18. Changed term: “Faculty Advisor” to “Faculty Liaison”
         19. They aren’t advisors if they don’t know all the rules
         20. Change that reserves the right for the group members to fire their liaisons
         21. Liaisons have to be invited to be liaisons
         22. They have to click a “yes” button sent to them if they agree to being a liaison
         23. If you want to change your liaison, just don’t send your old one the “re-up”
      4. Money
         1. Come to MSU and get money that will benefit the entire school
         2. Going around to departments (within the medical school) and asking for money – to benefit the entire school or the community
         3. This process has been streamlined so that you don’t go around to departments but just go to the link in the MSU website to have a “1 stop shop” experience for requesting these funds
         4. Go to student affairs – for individual funding request for you personally (going to a conference, etc.)
         5. Mitra = do individual classes get budget?
         6. Dean Nakae = no class budget anymore, students just saved them up for end of 4th year to party
      5. LUC box
         1. Great place for fliers for your organization, minutes, etc.
         2. Everything about your group should exist in 1 place
         3. 2gb of free storage available to you
      6. Abby
         1. First years can’t start new groups
         2. Must be a second year to be a group exec member
         3. First years can register a new group April 1 of their first year for the following year
         4. If you want to start a group, reach out to 2nd years to get it going
   2. Voting to amend the Student Leadership Handbook
      1. Discussion
         1. Patrick = why can’t M1s start groups?
         2. Eli = have a lot of people who have experiences that they can bring to groups, upload bylaws into a google form and have people comment on it
         3. Katherine = started a group last year
         4. Ajeet = has been a part of a few emerging groups, would like it if M1s can start new groups, wants the MSU meeting to vote on new groups
         5. Abby = we will send out new handbook with minutes, everyone has a chance to look at it, have questions and concerns at the next meeting ready, vote on it in December meeting
      2. Vote
         1. Voting did not occur as nobody had read amendments yet
         2. Please read handbook and come to December’s MSU meeting to express concerns/vote on it
9. New or Unfinished Business
10. Funding Requests
    1. Surgery Interest Group- $100
       * 1. Alex Mitchell
         2. Physician Q and A panel
         3. Next week
         4. Well attended last year
         5. Requesting extra money for 60+ students and physicians
         6. Motion approved
11. Room for Improvement:
    1. Input? Questions? Comments?

Next meeting will be held in December 1st, 6 PM in SSOM 460.

**Thank you for taking the time to read my minutes!**