

# Viewing your Completed Reviews

## STEP 1:

Log in to your Admissions Portal with your LUC ID and password.

ON CAMPUS PORTAL:

<https://portal.luhs.org/template/dean/index.cfm>

OFF CAMPUS PORTAL:

[https://vault.lumc.edu/extranet/index\\_ssl.cfm](https://vault.lumc.edu/extranet/index_ssl.cfm)



*Preparing people to lead extraordinary lives*

## Loyola Medicine's Employee Self-Serve Portal

Please enter your Logon ID and Password to continue.

If you are having problems with your Logon ID or Password, please contact the Help Desk at x-62160

Please enter your logon ID and password.

Logon ID

Password

[Log On](#)

## STEP 2:

Select **SSOM Admission II**.



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MEDICINE**

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## Loyola University Health System Employee Self-Serve Portal

[Logout](#)

Available Applications:

[e-learning](#)

[Poster Printing](#)

[Nursing e-Journal Club](#)

[Annual Disclosure Statement](#)

[Room Scheduler](#)

[SSOM Admissions II](#)

**STEP 3:**

Under **Role Based Access**, expand the folder for the **Review Committee**, then select **My Completed Reviews**.



**Step 4:**

Your completed files will be listed by applicant name, along with a copy of your review comments under the **Review Scatter Plot** column.

**My Completed Reviews**  
**\* View Only \***

If an applicant has been accepted to our medical school, there will be an **ACC** code under the **Status** column and their email address will be listed in the email column if you would like to reach out and congratulate them.

Applicant	AMCAS ID	Status	Email	Finalized	Review Scatter Plot
A [REDACTED]	0 [REDACTED]			07/08/2020	<a href="#">View</a>