M1 ORIENTATION SCHEDULE FOR CLASS OF 2018

MONDAY, JULY 28TH

Move In Day – Offices are open from 8:30 AM – 4:30 PM but some will be closed for a short lunch period from noon until 12:30 p.m.

Parking is in Parking Garage C, located on the far south end of campus, gates should be up. See Campus Map

NOTE: Students have been assigned to CALL (Computer Assisted Learning Laboratory) Practical Training by Group Numbers throughout the day (see schedule below). You must attend CALL at your scheduled time, in your assigned Group. The remainder of the registration activities shown below must be completed by 3:30 p.m. This is the only day these things can be completed (with the lone exception of the Student Health Service fit–testing and immunization check).

At Check–In you will be given a packet with numerous forms contained within. M2 students will help you complete those forms prior to your CALL training if time allows.

**EVERY GROUP should start in the Parking & Security stop to get your ID’s out of the way**

A representative from Chase Bank will be on hand in the Atrium to assist you in opening a new checking account if you so desire. The presence of the rep is a mere courtesy and is not an obligation of any kind.

Groups 1 and 2
CHECK IN – 2ND FLOOR ATRIUM AT 8:30 AM
Offices do not open until 8:30 a.m. Fill out forms in your folder. This time session only, fill out the forms and go to CALL at 9 AM. Then go to the Parking & ID area. Following Parking & ID, complete the reminder of the Registration Activities in any order.

Groups 3 and 4
CHECK IN – 2ND FLOOR ATRIUM AT 9:30 AM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 10:30 AM

Group 5 and 6
CHECK IN – 2ND FLOOR ATRIUM AT 10:30 AM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 12:30 PM

Group 7 and 8
CHECK IN – 2ND FLOOR ATRIUM AT 12:30 PM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 2:00 PM

Group 9 and 10
CHECK IN – 2ND FLOOR ATRIUM AT 1:30 PM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 3:30 PM

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ALL STUDENTS: In order to stage this correctly we request that you honor the check–in time you have been assigned. DO NOT COME IN EARLY. Your M2–Team Leaders will be there to meet you and the remainder of your group. Be aware, you must report to your Call Training at the assigned time. Seating is limited to just your group.

All Registration Activities must be completed on Monday by 3:30 PM as they will not be available on any other day (again, except for Student Health). Allow approximately two hours for completion of all the Registration Activities, plus the time for CALL Training.

REGISTRATION ACTIVITIES LOCATIONS and ACTIONS REQUIRED
On Monday, July 28th you will be expected to find some of the office representatives on your own and with your Team Leaders and complete your registration activities. These include:

1. CHECK–IN – Atrium, on the 2nd floor of Stritch
Pick up your name tag, folder and handouts. Complete the forms and be sure to turn in the Blue Form in packet. The forms you complete should be turned in at the various offices today:
   _____ Blue Form to Registration and Records
   _____ Parking Forms at the Parking stop
   _____ Fitness Forms to the Fitness Center
   _____ VA Registration forms to Registration and Records
   _____ All the rest to Student Affairs

2. REGISTRATION & RECORDS – Room 220 of Stritch (SE corner)
   • Register and take Student Composite Photograph.
     All students must register with the Office of Registration and Records (R&R) on Monday, July 28th. If you are not able to register on Monday you must contact the Admissions Office prior to July 17th.

PLEASE UNDERSTAND IF YOU DO NOT APPEAR IN PERSON FOR REGISTRATION, OR MAKE SATISFACTORY ARRANGEMENTS IN ADVANCE, YOU MAY LOSE YOUR PLACE IN THE CLASS.

   • PROOF OF CITIZENSHIP OR EMPLOYMENT AUTHORIZATION
     As part of registration during Orientation, you will need to provide proof of US citizenship or permanent resident status or DACA conferred status. Please remember to bring the following documentation with you to Orientation on Monday, July 28th.
**US Citizen:**

1. Your current U.S. Passport or
2. Your state-issued driver's license or other state-issued ID which has a photo and descriptive information about you AND either Social Security Card or original/certified copy of your birth certificate.

If you are a naturalized U.S. Citizen, also bring this documentation:

**Non-US Citizen:** Your Permanent Resident Card with your current passport.


The above documentation is required in order to begin medical school so please **do not forget** to bring it with you on Monday, July 28th. Your documentation will be recorded as you go through the registration portion of Orientation.

- **HINES VETERANS ADMINISTRATION ID**

  During the registration portion of Orientation, we will also be collecting the following forms that you were asked to complete in order to apply for a government PIV ID badge required for access to the Hines VA Hospital:

  Application for Health Professions Trainees
  Appointment Affidavit
  Declaration for Federal Employment
  I–9 Employment Eligibility Verification
  SAC Form

  Sign only where directed and bring these forms with you to the first day of Orientation on Monday, July 28, 2014.

3. **CALL PRACTICAL TRAINING – Room 254 in Stritch (SW corner)**
Receive LUC (Loyola University Chicago) email address and learn to access the systems.

Students must report to CALL at the following times:

- **9:00 AM** Students in Groups 1 and 2
- **10:30 AM** Students in Groups 3 and 4
- **12:30 PM** Students in Groups 5 and 6
- **2:00 PM** Students in Groups 7 and 8
- **3:30 PM** Students in Groups 9 and 10
4. PARKING & ID/ SECURITY – 2nd Floor, NW side, Student Activities Center (SAC) Room 275
Motor vehicle registration, obtain and pay for parking, take photo for Student ID.

You will receive a Parking Registration Form in your folder at Check-In. Please be sure to have your automobile make, model, year and license plate number available in order to complete the form. You will be required to turn in the form at this stop, pay for your parking, and receive your key card and hang tag for the student parking in the south deck (Parking Garage C). Payment (approximately $238) will be required at that time. Check or credit card accepted.

5. FINANCIAL AID – Room 210 in Stritch (east side of Atrium)
Submit outstanding documentation and inquire about your financial aid questions.

6. BURSAR – Room 210 in Stritch (east side of Atrium)
For questions about e–bills, payment of tuition and fees, direct deposit of your refund, and student health insurance.

7. WHITE COAT FITTING & Blue Name Badge – in Admissions Office, Room 200 and 215 in Stritch (east side of Atrium)
Get fitted for your complimentary white lab coat (donated by Alumni Relations) that will be presented to you at the White Coat Ceremony later in the first semester. Also complete order for your blue pocket name badge, indicating the proper spelling of the name that will be imprinted on it. At this stop it will be easy to pay for the Cubs ticket class social event and the bus in Room 215.

8. STUDENT HEALTH SERVICE (SHS) – 1st Floor Lobby of Stritch, Room 160 (SW corner)
Review your immunizations and other medical records (Health History and Fit–Test forms). The Health History Questionnaire and the required proof of immunization titers should be uploaded into your Certified Background account prior to your first day of Orientation.

The N–95 Respirator fit–testing (a fitted mask to protect you from air–borne particulates while in patient care) will be done on Thursday and Friday, sorted by your group (see “Thursday” and “Friday,” below). You will be expected to sign up today at this stop for a time to be fit tested on the day your group is assigned.

A NOTE ABOUT HEALTH INSURANCE:
All Loyola medical students must be covered by health/hospitalization insurance. As such, all students are automatically enrolled in the university plan. If you are already on another plan such as one provided by your spouse or your parents, you can and should waive out of the university plan.

If you anticipate waiving out of the school’s hospitalization plan, you must do so by October 1st. However, if you wait that long you must first pay for the university insurance and will not receive a credit on your account until you waive. If you intend to waive, we strongly suggest you do so immediately. Any student who fails to meet the deadline will automatically be enrolled in the
university plan and MUST pay for it regardless of whether or not they have other insurance. This deadline is firm; there will be no exceptions or extensions.

If you decide you want the university plan, we strongly suggest you “Fast Track” into the system so that you will get your ID card in a couple of weeks rather than after the October 1st deadline. The web address to waive or Fast Track is: www.luc.edu/locus, then go to “Campus Finances,” then to the “Student Health Insurance” link, and then select either “Waive” or “Fast Track.”

In order to learn more about the current year’s plan and its coverage, go to www.academichealthplans.com/luc/2013–2014/stritch

As soon as the insurance company has the new plan information ready, we will update this web address.

9. CENTER FOR FITNESS – Lobby outside of the Center for Fitness, just south of school. Complete Membership Registration forms and sign up for Fitness Center equipment orientation which is required before the Center may be used. Your membership in the Center is automatic due to the mandatory Fitness Center fee you pay, but you must attend a Center orientation prior to using the Center.

10. M2 Optional Social Events will take place most evenings. They are listed at the end of each day within this schedule. For example, see immediately following for the week’s optional events.

OPTIONAL M2 SPONSORED EVENTS (tentative, with small cover charge):
- Monday, July 28th, BBQ at Miller Meadow, followed by evening bonfire at M2’s Chris Larsen and Andrew Wilson’s house.
- Tuesday, July 29th, Scavenger hunt around school and Forest Park, followed by food, drinks and karaoke at Chalk on Madison Street in Forest Park.
- Wednesday, July 30th, Cubs vs Colorado Rockies baseball game, Wrigley Field
- Thursday, July 31st, Bowling and pizza at Circle Lanes in Forest Park followed by drinks at Doc Ryan’s, also in Forest Park.
  Friday, August 1st, Dinner at the Jesuit Residence located at 404 S. Clinton in Oak Park, 6 PM to 9 PM with hamburgers (regular and veggie) and chicken served from 6:30 PM to 8:30 PM.

More information about all these events, including exact time and costs will be forthcoming.

TUESDAY, JULY 29th

8:00 AM   Continental Breakfast in Atrium of Stritch – Hand out Cubs tickets
8:30 AM   Enter Tobin Hall
  8:30 AM   James Mendez, PhD, Associate Dean Student Affairs
  9:15 AM   Beth Sonntag, MAEd, Assistant Dean Student Affairs
9:20 AM  Viviana Martinez, MEd, Director of Admissions
9:35 AM  University Ministry Presentations
  Sister Brenda Eagan, IBVM, D.Min, Director
  Fr. John “Jack” O’Callaghan, SJ, Chaplain
  John DiMucci, MPM, Chaplain
  Pauline Villapando, MPM, Chaplain
10:10 AM  Student Leader Welcome:
  Christopher Larsen, MSU President, and
  Elizabeth Carroll, M2 Class President
10:20 AM  Break in Atrium
10:45 AM  Student Support Services – Tobin Hall
10:50 AM  Michael Lambesis, MEd, Assistant Dean, Student Affairs
11:15 AM  Marianne Laff, APN, Student Health Service
11:30 AM  Student Counseling Presentations
  Perspectives:
    Vince Murphy, LCSW, CADC
    Carmella Merkel, LCPC
11:45 AM  Joshua Hopps, PhD, Director, Academic Center for Excellence
12:00 PM  Fitness Center Presentation
12:10 PM  Students Advising Students
  Medical Spanish Certification Ambassadors
12:20 PM  Lunch in Atrium – I.D.’s available by elevators
1:30 PM  Financial Aid – Tammy Patterson, MBA, MPA, Associate Director
  Lynn Wawrzyniak, MBA, Analyst/Counselor
1:45 PM  Security and Safety Presentation, and Active Shooter Education Video
  Gregory Moore, Director of Security and Safety
  George Zorzi, Security Investigator
3:00 PM  Ice Cream Social, sponsored by University Ministry, in the Ministry Offices, Room 270.

Optional M2 Social Event (Tentative, with small cover charge):
  – Scavenger hunt around school and Forest Park, followed by food, drinks and karaoke at Chalk on Madison Street in Forest Park.

WEDNESDAY, JULY 30th

8:00 AM  Continental Breakfast in Stritch Atrium
  ● 8:30 AM  Welcome to Stritch School of Medicine, Tobin Hall
Linda Brubaker, MD, Dean, Stritch School of Medicine

- 8:50 AM  Gregory Gruener, MD, Senior Associate Dean, Office of Medical Education
  Introduction to the Curriculum/Professionalism

- 9:15 AM  Neil Clipstone, PhD, Assistant Dean, Biomedical and Translational Sciences

- 9:40 AM  William Simmons, PhD, Course Director, Molecular Cell Biology and Genetics

- 9:50 AM  Garry Sigman, MD, Course Director, Behavioral Medicine

- 9:55 AM  Michael Dauzvardis, PhD, Course Director, Structure of the Human Body

- 10:00 AM  James Winger, MD, Course Director, Patient Centered Medicine 1 (PCM1)
  Jessica McIntyre, MD, Course Director, Patient Centered Medicine 1 (PCM1)

- 10:10 AM  Aaron Michelfelder, MD, Assistant Dean Educational Affairs

10:30 AM  Break in Atrium

10:50 AM  Introduction to Bioethics
  Mark Kuczewski, PhD, Director, Neiswanger Institute for Bioethics & Health Policy
  Kayhan, Parsi, JD, PhD, Associate Professor and Graduate Program Director
  Katie Wasson, PhD, Neiswanger Institute for Bioethics and Health Policy

11:15 AM  Student Research Programs
  Gail Hecht, MD MS, Assistant Dean Medical Student Research

11:25 AM  Center for Community and Global Health
  Amy Blair, MD, Director, Center for Community and Global Health
  Ginny McCarthy, Assistant Director, Center for Community and Global Health

11:35 AM  Hines Veteran’s Administration Hospital Presentation
  Elaine Adams, MD, Associate Chief of Staff for Clinical Affairs and Education
  Designated Education Officer (DEO), Hines VA Hospital
  Robert Evans, BSB/M, Program Specialist, Hines VA Hospital

11:45 PM  Luncheon in Atrium for all M1 students

1:00 PM  First Patient Presentation – Tobin Hall
  Aaron Michelfelder, MD, Assistant Dean Educational Affairs and special guest patient

2:00 PM  **MD/PhD meeting** for those students in the dual degree program in Room 499
  (required)

**Optional M2 Social Event:** Chicago Cubs vs. Colorado Rockies, Wrigley Field, busses depart at 5:00 p.m. from west doors of Nursing School. Tickets can be reserved now by calling 708–216–3220. Tickets are limited and reserved for M1 students first. If you have a spouse or significant other, you may buy one more ticket. Tickets are $10 each, and the bus is $5 round trip (no one–way tickets). Tickets may be paid for in advance or on Monday and Tuesday of Orientation Week in Student
Affairs. Neither the tickets nor the bus fare is cancellable once you have purchased. You are free to sell them at the same price paid to other Stritch students.

**ANY QUESTIONS YOU MIGHT HAVE ON DAYS 1 THROUGH 3 (MONDAY THROUGH WEDNESDAY)**

CONTACT STUDENT AFFAIRS AT 708-216-3220

**THURSDAY AND FRIDAY** are both used for BLS Certification and Fit Testing. Your group will be assigned to BLS and Fit Testing on the same day. You will have the other day off.

**Before your BLS Certification Session on Thursday or Friday, review the following:**

1. View 7–minute video to review the AHA 2010 Guidelines, CAB BLS for Healthcare Provider: http://www.youtube.com/watch?v=xtOZN4F4DSo

2. Review Readings: (a) 2010 Interim Materials Comparison Chart and (b) Highlights 2010 AHA Guidelines CPR–ECC


**Before the Fit Testing there is some important Information you need to know:**

1. No eating or drinking, including gum and mints, for 15 minutes prior to the test.
2. If the student is normally clean shaven then when they come for their FIT test they need to be clean shaven. With facial hair it is not a correct fitting and puts students at risk when they are in airborne isolation.
3. For those men who sometimes are clean shaven or sometimes have facial hair the safe route is to wear a protective PAPR hood instead of the mask. Those who are “always” clean shaven but grew a beard out while they were on break need to be shaved for the mask fitting.

The Student Health Service will be providing “fit testing” for the N–95 respirator in Stritch, room number 160?? on both Thursday and Friday, from 10:00 a.m. until noon, and again from 1:00 pm until 3 p.m. Your group has been assigned a day (see following) but you should have signed up for a more specific time when you stopped at the Student Health station this past Monday.

**THURSDAY, JULY 31ST – Lunch on your own**

8:00 AM – 12:00 PM  Basic Life Support Training, Groups 1, 2 and Group 3 (A thru K)
Maguire Center Room 2812

1:00 PM– 3:00 PM  Fit Testing, Groups 1, 2, and Group 3 (A thru K)
SSOM room 345

**OPTIONAL MINISTRY EVENT - Feast of St. Ignatius Mass**

12 Noon at the Paul Galvin Chapel, lower level of the Hospital, followed by refreshments (Italian Ice!) and a fun, short video about St. Ignatius in the Ministry office, Rm. 270.
### Optional Event: Transcendental Meditation Introductory session – 5–7PM (room 360)

### Optional M2 Social Event (Tentative, with small charge):
Bowling and pizza at Circle Lanes in Forest Park followed by drinks at Doc Ryan’s, also in Forest Park.

### FRIDAY, AUGUST 1st – Lunch on your own

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<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Location</th>
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<tbody>
<tr>
<td>8:00 AM – 12:00 PM</td>
<td>Basic Life Support Training, Groups 6, 7 and Group 8 (A thru K)</td>
<td>Maguire Center, Room 2812</td>
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<tr>
<td>1:00 PM – 3:00 PM</td>
<td>Fit Testing, Groups 6, 7, and Group 8 (A thru K)</td>
<td>SSOM room 475</td>
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<tr>
<td>10:00 AM – 12:00 PM</td>
<td>Fit Testing, Groups 9, 10 and Group 8 (L thru Z)</td>
<td>SSOM, room 475</td>
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<tr>
<td>1:00 PM – 5:00 PM</td>
<td>Basic Life Support Training, Groups 9, 10 and Group 8 (L thru Z)</td>
<td>Maguire Center Room 2812</td>
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### SATURDAY, AUGUST 2nd

### Optional Service Day
Each year medical students, faculty and staff come together to introduce the incoming class to the village of Maywood and to one another through the annual Center for Community and Global Health Day of Service.

Participants can choose to participate in either the morning session (8:45 a.m. to 1:30 pm), the afternoon session (12:30 p.m. to 5:00 p.m.), or all day.
8:30/8:45 AM  Meet at Stritch in the Atrium
9:00 AM     Introduction to Maywood and brief history
9:20 AM     Leave for morning sites
9:30 AM     Morning session
12:30 PM    Lunch, and introduction to various members of the Maywood community at Dr Bading Community House (411 N 5th. Ave. 60153)
1:30 PM     Walking tour of neighborhood
2:30 – 5:00PM  Afternoon session at various sites

ANY QUESTIONS REGARDING THE SERVICE DAY, CONTACT GINNY MC CARTHY AT vmccarthy@luc.edu or call 708-216-0849

SIGN UP TO JOIN US AT THE DAY OF SERVICE THROUGH THE EVITE