M1 ORIENTATION SCHEDULE FOR CLASS OF 2020*

MONDAY, JULY 25TH

(Tentative Schedule, updated May 13, 2016)

Move In Day – Offices are open from 8:30 AM – 4:30 PM but some will be closed for a short lunch period from noon until 12:30 p.m. Parking is in Parking Garage C, located on the far south end of campus, gates should be up along 3rd Avenue entrance. See Campus Map

**NOTE:** In order to stage this correctly, we must request that you honor the check-in time you have been assigned. **DO NOT COME IN EARLY.** You have been assigned to CALL (Computer Assisted Learning Laboratory) Practical Training by Group Numbers throughout the day (see schedule below). You must attend CALL at your scheduled time, in your assigned Group. The remainder of the registration activities shown below must be completed by 3:30 p.m. **This is the only day these things can be completed** (with the lone exception of the Student Health Service fit–testing and immunization check). **Allow approximately three hours for completion of all Registration Activities and CALL Training.**

At Check-In you will be given a packet with numerous forms contained within. **M2 students will help you complete those forms prior to your CALL training if time allows.**

Groups 1 and 2
CHECK IN – 2ND FLOOR ATRIUM AT 8:30 AM
Offices do not open until 8:30 a.m. Fill out forms in your folder. This session only, fill out the forms and go to CALL at 9 AM. Then go to the Parking & ID area. Following Parking & ID, complete the remainder of the Registration Activities in any order. Your small group will meet at 12:00pm.

Groups 3 and 4
CHECK IN – 2ND FLOOR ATRIUM AT 8:45 AM
Begin with your small group session from 9–9:30am. Fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 10:30 AM.

Group 5 and 6
CHECK IN – 2ND FLOOR ATRIUM AT 9:45 AM
Begin with your small group session from 10–10:30am. Fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 12:30 PM.

Group 7 and 8
CHECK IN – 2ND FLOOR ATRIUM AT 11:45 AM
Begin with your small group session from 12–12:30pm. Fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 2:00 PM.
Group 9 and 10
CHECK IN – 2ND FLOOR ATRIUM AT 12:45 PM
Begin with your small group session from 1–1:30pm. Fill out forms in your folder. Proceed to the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 3:30 PM.

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REGISTRATION ACTIVITIES LOCATIONS and ACTIONS REQUIRED – REGISTRATION IS MANDATORY
On Monday, July 25th you will be expected to find some of the office representatives on your own and with your Team Leaders and complete your registration activities. These include:

1. CHECK-IN – Atrium, on the 2nd floor of Stritch
Pick up your nametag, folder and handouts. Complete the forms and be sure to turn in the Blue Form in packet. The forms you complete should be turned in at the various offices today:
   _____ Blue Form to Registration and Records
   _____ Parking Forms at the Parking stop
   _____ Fitness Forms to the Fitness Center
   _____ VA Registration forms to Registration and Records
   _____ All the rest to Student Affairs

2. REGISTRATION & RECORDS – Room 220 of Stritch (SE corner) – Register and take Student Composite Photograph.
   All students must register with the Office of Registration and Records (R&R) on Monday, July 25th. Registration is Mandatory!

PLEASE UNDERSTAND, IF YOU DO NOT APPEAR IN PERSON FOR REGISTRATION OR MAKE SATISFACTORY ARRANGEMENTS IN ADVANCE, YOU MAY LOSE YOUR PLACE IN THE CLASS.

• PROOF OF CITIZENSHIP OR EMPLOYMENT AUTHORIZATION
  As part of registration during Orientation, you will need to provide proof of US citizenship or permanent resident status or DACA conferred status. Please remember to bring the following documentation with you to Orientation on Monday, July 25th.

US Citizen:
1. Your current U.S. Passport or
2. Your state-issued driver's license or other state-issued ID which has a photo and descriptive information about you AND either Social Security Card or original/certified copy of your birth certificate.
Non-US Citizen:
1. Your Permanent Resident Card with your current passport, or

The above documentation is required in order to begin medical school so please do not forget to bring it with you on Monday, July 25th. Your documentation will be recorded as you go through the registration portion of Orientation.

3. CALL PRACTICAL TRAINING – Room 254 in Stritch (SW corner)
Setup logon IDs and learn about SSOM online resources and tools.
Students must report to CALL at the following times:

9:00 AM Students in Groups 1 and 2
10:30 AM Students in Groups 3 and 4
12:30 PM Students in Groups 5 and 6
2:00 PM Students in Groups 7 and 8
3:30 PM Students in Groups 9 and 10

4. PARKING & ID/SECURITY – 2nd Floor, NW side, Student Activities Center (SAC) Room 275
Motor vehicle registration, obtain and pay for parking, pick up Student ID, or take photo for Student ID. You will receive a Parking Registration Form in your folder at Check–In. Please be sure to have your automobile make, model, year and license plate number available in order to complete the form. You will be required to turn in the form at this stop, pay for your parking, and receive your key card and hang tag for the student parking in the south deck (Parking Garage C). Payment (approximately $238) will be required at that time. Check or credit card accepted.

5. FINANCIAL AID – Room 210 in Stritch (east side of Atrium)
Submit outstanding documentation and inquire about your financial aid questions.

6. BURSAR – Room 204 in Stritch (east side of Atrium)
For questions about e–bills, payment of tuition and fees, direct deposit of your refund, and student health insurance.

7. WHITE COAT FITTING & Blue Name Badge – in Admissions Office, Room 200 and 215 in Stritch (east side of Atrium)
Get fitted for your complimentary white lab coat (donated by Alumni Relations) that will be presented to you at the White Coat Ceremony later in the first semester. Also complete order for your blue pocket name badge, indicating the proper spelling of the name that will be imprinted on it. At this stop it will be easy to pick up and pay for the Cubs/Sox ticket and the bus in Room 215.

8. STUDENT HEALTH SERVICE (SHS) – 1st Floor Lobby of Stritch, Room 160 (SW corner)
Review your immunizations and other medical records (Health History and Fit–Test forms). The Health History Questionnaire and the required proof of immunization titers should be uploaded into your Certified Background account prior to your first day of Orientation.
The N-95 Respirator fit-testing (a fitted mask to protect you from air-borne particulates while in patient care) will be done on Thursday and Friday, sorted by your group (see “Thursday” and “Friday,” below). You will be expected to sign up today at this stop for a time to be fit tested on the day your group is assigned.

A NOTE ABOUT HEALTH INSURANCE: All Loyola medical students must be covered by health/hospitalization insurance. As such, all students are automatically enrolled in the university plan. If you are already on another plan such as one provided by your spouse or your parents, you can and should waive out of the university plan. If you anticipate waiving out of the school’s hospitalization plan, you must do so by October 1st. However, if you wait that long you must first pay for the university insurance and will not receive a credit on your account until you waive. If you intend to waive, we strongly suggest you do so immediately. Any student who fails to meet the deadline MUST pay for the university plan regardless of whether or not they have other insurance. This deadline is firm; there will be no exceptions or extensions.

If you decide you want the university plan, we strongly suggest you “Fast Track” into the system so that you will get your electronic ID card in a couple of weeks rather than after the October 1st deadline. The web address to waive or Fast Track is: www.luc.edu/locus, then go to “Campus Finances,” then to the “Student Health Insurance” link, and then select either “Waive” or “Fast Track.” In order to learn more about the current year’s plan and its coverage, go to www.uhcsr.com/luc.

9. CENTER FOR FITNESS – Lobby outside of the Center for Fitness, just south of school. Complete profile information prior to orientation week. Stop by Center to sign your user agreements and have ID badge scanned. Your membership in the Center is automatic due to the mandatory Fitness Center fee you pay.

10. Small Group Session, facilitated by M2 leader, you will meet with your M2 leaders for a small group session at the time listed on page 1. Be mindful to complete your session in 30 minutes to allow time for all registration activities.

M2 Optional Social Events will take place most evenings. They are listed at the end of each day within this schedule. For example, see immediately following for the week’s optional events:

- Monday, TBD
- Tuesday, Cubs vs Sox baseball game, bus leaves at 5:00pm
- Wednesday, TBD
- Thursday, Dinner at the Jesuit Residence located at 404 S. Clinton in Oak Park
- Friday, TBD

More information about all these events, including exact time and costs will be forthcoming.
TUESDAY, JULY 26th

8:00 AM    Continental Breakfast in Atrium of Stritch

Welcome to Stritch School of Medicine – Enter Tobin Hall
8:30 AM    James Mendez, PhD, Associate Dean Student Affairs
8:45 AM    Sunny Nakae, PhD, Assistant Dean for Admissions, Recruitment and Student Life
9:00 AM    University Ministry Presentations
            Virginia (Ginny) McCarthy, MDiv, Director
            John DiMucci, MPM, Chaplain
            Pauline Villapando, MPM, Chaplain
9:40 AM    Student Leader Welcome

Student Support Services – Tobin Hall
9:50 AM    Sunny Nakae, PhD, Assistant Dean for Admissions, Recruitment and Student Life
10:10 AM   Marianne Laff, APN, Student Health Service
10:20 AM   Gail Hendler, MLS, Associate Provost and Director Health Sciences Library
            Jeanne Sadlik, MLS, Associate Director

10:30AM    Break in Atrium

10:45 AM    Student Counseling Presentations – Tobin Hall
            Perspectives: Steven Uhrik, LCSW, CEAP
10:55 AM    Joshua Hopps, PhD, Director, Academic Center for Excellence
11:10 AM    Students Advising Students – KD Nowicki, Valerie Grant, Arnaud Watlet
            Medical Spanish Certification Ambassadors –
            Medical Polish Program –
11:30 AM    Financial Aid – Tammy Patterson, MBA, MPA, Associate Director
            Lynn Wawrzyniak, MBA, Analyst/Counselor

11:45 AM    Lunch in Atrium – I.D.’s available by elevators; pick up Cubs/Sox tickets

1:00 PM    Welcome to Stritch School of Medicine, Tobin Hall
            Linda Brubaker, MD, Dean, Stritch School of Medicine
1:30 PM    Mosaic Exercise, M2 Leaders (Rooms TBA)
3:00    Ice Cream Social, sponsored by University Ministry, in the Ministry Offices

Optional M2 Social Event: Cubs vs. Sox, busses depart at 5:00 p.m. from west doors of Nursing School. Tickets are $10 each, and the bus is $5 round trip (no one-way tickets).
WEDNESDAY, JULY 27th

8:00 AM  Continental Breakfast in Stritch Atrium

**Educational Affairs Welcome – Tobin Hall**

8:30 AM  Gregory Gruener, MD, Vice Dean, Office of Medical Education
         Introduction to the Curriculum/Professionalism

8:50 AM  Neil Clipstone, PhD, Associate Dean, Biomedical and Translational Sciences

9:05 AM  Bill Simmons, PhD, Course Director, MCBG

9:15 AM  Camilla Larsen, MD, Advising Program

9:30 AM  Mark Kuczewski, PhD, Director, Neiswanger Institute for Bioethics & Health Policy
         Kayhan Parsi, JD, PhD, Associate Professor and Graduate Program Director
         Katie Wasson, PhD, Neiswanger Institute for Bioethics and Health Policy

9:45 AM  Student Research Programs
         Gail Hecht, MD, MS, Assistant Dean Medical Student Research

10:00 AM Center for Community and Global Health
         Amy Blair, MD, Director, Center for Community and Global Health
         Carrie Cox, MD, Assistant Director
         Lucia Garcia, MEd, Assistant Director, Global Health Education

10:15 AM MD/MPH Program

10:20 AM  Break

10:30 AM  Center for Fitness
         David Brainerd, Member Service Manager
         Laura Paulauskis, Fitness Manager

10:45 AM Safety and Security: Campus Safety and Active Shooter Education
         Greg Moore, Director of Security
         George Zorzi

11:30 AM  Lunch and Learn
Small Group Discussion with Medical Education Faculty on assigned readings:
Articles: [http://content.healthaffairs.org/content/19/1/164.full.pdf](http://content.healthaffairs.org/content/19/1/164.full.pdf)

1:00 PM  Class Activity and Reflection
         Medical Education Faculty

2:30 PM  First Patient Presentation – Tobin Hall
         Aaron Michelfelder, MD

4:00 PM  **MD/PhD meeting** for those students in the dual degree program in Room 399 (required)
Optional M2 Social Event: TBD

ANY QUESTIONS YOU MIGHT HAVE ON DAYS 1 THROUGH 3 (MONDAY THROUGH WEDNESDAY) CONTACT STUDENT AFFAIRS AT 708-216-3220

Please Note: Every student will have Basic Life Support (BLS) training and Fit Testing on either Thursday or Friday (depending on your assigned group) and you will have the other day (either Thursday or Friday) off to take care of your personal business.

Before your BLS Certification Session on Thursday or Friday, review the following:


Before the Fit Testing there is some important information you need to know:
1. No eating or drinking, including gum and mints, for 15 minutes prior to the test.
2. If the student is normally clean shaven then when they come for their FIT test they need to be clean shaven. With facial hair it is not a correct fitting and puts students at risk when they are in airborne isolation.
3. For those men who sometimes are clean shaven or sometimes have facial hair the safe route is to wear a protective PAPR hood instead of the mask. Those who are "always" clean shaven but grew a beard out while they were on break need to be shaved for the mask fitting.

The Student Health Service will be providing “fit testing” for the N–95 respirator in Stritch, room number 450 on both Thursday and Friday, from 10:00 a.m. until noon, and again from 1:00 pm until 3 p.m. Your group has been assigned a day (see following) but you should have signed up for a more specific time when you stopped at the Student Health station this past Monday.

THURSDAY, JULY 28th – Lunch on your own

8:00 AM – 12:00 PM  Basic Life Support Training, Groups 1, 2 and Group 3
                      Maguire Center Room 2812
1:00 PM– 3:00 PM     Fit Testing, Groups 1, 2, and Group 3
                      SSOM room 450

OPTIONAL MINISTRY EVENT

10:00 AM – 12:00 PM  Fit Testing, Groups 4, 5 and Group 3
                      SSOM, room 450
1:00 PM – 5:00 PM    Basic Life Support Training, Groups 4, 5 and Group 3
                      Maguire Center room 2812

Optional M2 Social Event: Optional daytime activity organized by Orientation leaders for half the groups; Dinner at the Jesuit Residence located at 404 S. Clinton in Oak Park, 6 PM to 9 PM with hamburgers (regular and veggie) and chicken served from 6:30 PM to 8:30 PM.
**FRIDAY, JULY 29th – Lunch on your own**

8:00 AM – 12:00 PM  Basic Life Support Training, Groups 6, 7 and Group 8  
Maguire Center, Room 2812

1:00 PM – 3:00 PM  Fit Testing, Groups 6, 7, and Group 8  
SSOM room 450

10:00 AM – 12:00 PM  Fit Testing, Groups 9, 10 and Group 8  
SSOM, room 450

1:00 PM – 5:00 PM  Basic Life Support Training, Groups 9, 10 and Group 8  
Maguire Center Room 2812

ANY QUESTIONS YOU HAVE ON BASIC LIFE SUPPORT TRAINING, CONTACT SANDRA CAVALIERI AT 708–216–8192 OR SCAVALI@LUC.EDU . ANY QUESTIONS YOU HAVE ON FIT TESTING, CONTACT MARIANNE LAFF AT 708–216–2458 OR Marianne.Laff@luhs.org .

Optional M2 Social Event: Optional daytime activity organized by Orientation leaders for half the groups; Evening activities TBD.

**SATURDAY, AUGUST 30th**

Optional Day of Service: Each year over 100 medical students, faculty and staff come together to introduce the incoming class to the Village of Maywood and to one another through the annual Day of Service sponsored by the Center for Community and Global Health and Health Sciences Division (HSD) Ministry. Participants can choose to participate in either the morning session (8:30–1:30), the afternoon session (12:30–5:00) or all day.

8:30  Meet at Stritch in the Atrium
9:00  Introduction to Maywood and brief history
9:20  Leave for morning Session
9:30  Morning Session
12:30  Lunch
1:30  Walking tour of Maywood
2:30  Afternoon Session

ANY QUESTIONS REGARDING THE DAY OF SERVICE, CONTACT CCGH at lucgarcia@luc.edu or call 708-216-6318 OR HSD MINISTRY AT vmccarthy@luc.edu or call 708-216-3245.

SIGN UP TO JOIN US AT THE DAY OF SERVICE THROUGH THE EVITE

Any Questions you might have on Days 1 through 3 (Monday through Wednesday) contact Student Affairs at 708–216–3220.