M1 ORIENTATION SCHEDULE FOR CLASS OF 2019

MONDAY, JULY 27TH

Move In Day – Offices are open from 8:30 AM – 4:30 PM but some will be closed for a short lunch period from noon until 12:30 p.m. Parking is in Parking Garage C, located on the far south end of campus, gates should be up. See Campus Map

NOTE: Students have been assigned to CALL (Computer Assisted Learning Laboratory) Practical Training by Group Numbers throughout the day (see schedule below). You must attend CALL at your scheduled time, in your assigned Group. The remainder of the registration activities shown below must be completed by 3:30 p.m. This is the only day these things can be completed (with the lone exception of the Student Health Service fit-testing and immunization check).

At Check-In you will be given a packet with numerous forms contained within. M2 students will help you complete those forms prior to your CALL training if time allows.

**EVERY GROUP should start in the Parking & Security stop to get your ID’s out of the way**

Groups 1 and 2
CHECK IN – 2ND FLOOR ATRIUM AT 8:30 AM
Offices do not open until 8:30 a.m. Fill out forms in your folder. This time session only, fill out the forms and go to CALL at 9 AM. Then go to the Parking & ID area. Following Parking & ID, complete the reminder of the Registration Activities in any order.

Groups 3 and 4
CHECK IN – 2ND FLOOR ATRIUM AT 9:30 AM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 10:30 AM

Group 5 and 6
CHECK IN – 2ND FLOOR ATRIUM AT 10:30 AM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 12:30 PM

Group 7 and 8
CHECK IN – 2ND FLOOR ATRIUM AT 12:30 PM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 2:00 PM

Group 9 and 10
CHECK IN – 2ND FLOOR ATRIUM AT 1:30 PM
Fill out forms in your folder. Begin in the Parking & ID area and then complete Registration Activities in any order. Be sure to attend your CALL Training at 3:30 PM
ALL STUDENTS: In order to stage this correctly we request that you honor the check-in time you have been assigned. **DO NOT COME IN EARLY.** Your M2–Team Leaders will be there to meet you and the remainder of your group. Be aware, you must report to your Call Training at the assigned time. Seating is limited to just your group.

All Registration Activities must be completed on Monday by 3:30 PM as **they will not be available on any other day (again, except for Student Health).** Allow approximately two hours for completion of all the Registration Activities, plus the time for CALL Training.

**REGISTRATION ACTIVITIES LOCATIONS and ACTIONS REQUIRED – REGISTRATION IS MANDATORY**

On Monday, July 27th you will be expected to find some of the office representatives on your own and with your Team Leaders and complete your registration activities. These include:

1. **CHECK–IN – Atrium, on the 2nd floor of Stritch**
   Pick up your nametag, folder and handouts. Complete the forms and be sure to turn in the Blue Form in packet. The forms you complete should be turned in at the various offices today:
   
   _____ Blue Form to Registration and Records
   _____ Parking Forms at the Parking stop
   _____ Fitness Forms to the Fitness Center
   _____ VA Registration forms to Registration and Records
   _____ All the rest to Student Affairs

2. **REGISTRATION & RECORDS – Room 220 of Stritch (SE corner)**
   - Register and take Student Composite Photograph.
   - All students must register with the Office of Registration and Records (R&R) on Monday, July 27th. **Registration is Mandatory!**

**PLEASE UNDERSTAND IF YOU DO NOT APPEAR IN PERSON FOR REGISTRATION, OR MAKE SATISFACTORY ARRANGEMENTS IN ADVANCE, YOU MAY LOSE YOUR PLACE IN THE CLASS.**

- **PROOF OF CITIZENSHIP OR EMPLOYMENT AUTHORIZATION**
  As part of registration during Orientation, you will need to provide proof of US citizenship or permanent resident status or DACA conferred status. Please remember to bring the following documentation with you to Orientation on Monday, July 27th.

  **US Citizen:**

  1. Your **current** U.S. Passport or
  2. Your state–issued driver's license or other state–issued ID which has a photo and descriptive information about you **AND** either Social Security Card or original/certified copy of your birth certificate.
**Non-US Citizen**: Your Permanent Resident Card with your current passport.


The above documentation is required in order to begin medical school so please **do not forget** to bring it with you on Monday, July 27th. Your documentation will be recorded as you go through the registration portion of Orientation.

3. **CALL PRACTICAL TRAINING – Room 254 in Stritch (SW corner)**
Receive LUC (Loyola University Chicago) email address and learn to access the systems.

Students must report to CALL at the following times:

- 9:00 AM Students in Groups 1 and 2
- 10:30 AM Students in Groups 3 and 4
- 12:30 PM Students in Groups 5 and 6
- 2:00 PM Students in Groups 7 and 8
- 3:30 PM Students in Groups 9 and 10

4. **PARKING & ID/ SECURITY – 2nd Floor, NW side, Student Activities Center (SAC) Room 275**
Motor vehicle registration, obtain and pay for parking, pick up Student ID, or take photo for Student ID.

You will receive a Parking Registration Form in your folder at Check–In. Please be sure to have your automobile make, model, year and license plate number available in order to complete the form. You will be required to turn in the form at this stop, pay for your parking, and receive your key card and hang tag for the student parking in the south deck (Parking Garage C). Payment (approximately $238) will be required at that time. Check or credit card accepted.

5. **FINANCIAL AID – Room 210 in Stritch (east side of Atrium)**
Submit outstanding documentation and inquire about your financial aid questions.

6. **BURSAR – Room 210 in Stritch (east side of Atrium)**
For questions about e–bills, payment of tuition and fees, direct deposit of your refund, and student health insurance.

7. **WHITE COAT FITTING & Blue Name Badge – in Admissions Office, Room 200 and 215 in Stritch (east side of Atrium)**
Get fitted for your complimentary white lab coat (donated by Alumni Relations) that will be presented to you at the White Coat Ceremony later in the first semester. Also complete order for your blue pocket name badge, indicating the proper spelling of the name that will be imprinted on it. **At this stop it will be easy to pick up and pay for the Cubs ticket and the bus in Room 215.**

8. **STUDENT HEALTH SERVICE (SHS) – 1st Floor Lobby of Stritch, Room 160 (SW corner)**
Review your immunizations and other medical records (Health History and Fit–Test forms). The Health History Questionnaire and the required proof of immunization titers should be uploaded into your Certified Background account prior to your first day of Orientation.

The N–95 Respirator fit–testing (a fitted mask to protect you from air–borne particulates while in patient care) will be done on Thursday and Friday, sorted by your group (see “Thursday” and “Friday,” below). You will be expected to sign up today at this stop for a time to be fit tested on the day your group is assigned.

A NOTE ABOUT HEALTH INSURANCE:
All Loyola medical students must be covered by health/hospitalization insurance. As such, all students are automatically enrolled in the university plan. If you are already on another plan such as one provided by your spouse or your parents, you can and should waive out of the university plan.

If you anticipate waiving out of the school’s hospitalization plan, you must do so by October 1st. However, if you wait that long you must first pay for the university insurance and will not receive a credit on your account until you waive. If you intend to waive, we strongly suggest you do so immediately. Any student who fails to meet the deadline MUST pay for the university plan regardless of whether or not they have other insurance. This deadline is firm; there will be no exceptions or extensions.

If you decide you want the university plan, we strongly suggest you “Fast Track” into the system so that you will get your ID card in a couple of weeks rather than after the October 1st deadline. The web address to waive or Fast Track is: www.luc.edu/locus, then go to “Campus Finances,” then to the “Student Health Insurance” link, and then select either “Waive” or “Fast Track.”

In order to learn more about the current year’s plan and its coverage, go to www.uhcsr.com/luc

9. CENTER FOR FITNESS – Lobby outside of the Center for Fitness, just south of school.
Complete Membership Registration forms and sign up for Fitness Center equipment orientation which is required before the Center may be used. Your membership in the Center is automatic due to the mandatory Fitness Center fee you pay, but you must attend a Center orientation prior to using the Center.

10. M2 Optional Social Events will take place most evenings. They are listed at the end of each day within this schedule. For example, see immediately following for the week’s optional events.

OPTIONAL M2 SPONSORED EVENTS (with small cover charge):
– Monday, July 27th, BBQ at Millers Meadow, 5:30pm (dinner provided); Bonfire at 8:00pm
– Tuesday, July 28th, Cubs vs Colorado baseball game, Wrigley Field, bus leaves at 5:00pm
– Wednesday, July 29th, Movie in Tobin at 4:30pm; followed by Chalk on Madison at 8:30pm
– Thursday, July 30th
- Optional daytime activity organized by Orientation leaders for half the groups
- Dinner at the Jesuit Residence located at 404 S. Clinton in Oak Park, 6 PM to 9 PM with hamburgers (regular and veggie) and chicken served from 6:30 PM to 8:30 PM.
- Friday, July 31st
  - Optional daytime activity organized by Orientation leaders for half the groups
  - Evening activity, meet downtown Chicago starting approximately 8:00pm

More information about all these events, including exact time and costs will be forthcoming.

TUESDAY, JULY 28th

8:00 AM  Continental Breakfast in Atrium of Stritch

8:30 AM  Welcome to Stritch School of Medicine – Enter Tobin Hall
  - James Mendez, PhD, Associate Dean Student Affairs
  - Sunny Nakae, PhD, Assistant Dean for Admissions, Recruitment and Student Life

9:00 AM  University Ministry Presentations
  - Virginia (Ginny) McCarthy, MDiv, Director
  - Fr. John “Jack” O’Callaghan, SJ, Chaplain
  - John DiMucci, MPM, Chaplain
  - Pauline Villapando, MPM, Chaplain

9:40 AM  Student Leader Welcome
  - Abigail M. Otto, MSU President, and
  - Ryan Bonner, M2 Class Vice President

9:50 AM  Student Support Services – Tobin Hall
  - Sunny Nakae, PhD, Assistant Dean for Admissions, Recruitment and Student Life

10:05 AM  Marianne Laff, APN, Student Health Service

10:15 AM  Gail Hendler, MLS, Associate Provost and Director Health Sciences Library
  - Jeanne Sadlik, MLS, Associate Director

10:20 AM  Break in Atrium

10:30 AM  Student Counseling Presentations – Tobin Hall
  - Perspectives:
    - Vince Murphy, LCSW, CADC
    - Carmella Merkel, LCPC

10:45 AM  Joshua Hopps, PhD, Director, Academic Center for Excellence

11:00 AM  Students Advising Students – Jeff Petrusek and Colette Williams, M4 co-chairs
  - Medical Spanish Certification Ambassadors – Laquita Brown and Tania Torres, M2
  - Medical Polish Program: Monica Medrano and Magdalena Harasimowicz, M2

11:15 AM  Financial Aid – Tammy Patterson, MBA, MPA, Associate Director
  - Lynn Wawrzyniak, MBA, Analyst/Counselor
11:30 AM  Security and Safety Presentation
    Robert Hirsch, Security Systems Administrator
    Gregory Moore, Director of Security and Safety

11:45  Lunch in Atrium – I.D.’s available by elevators; pick up Cubs tickets

12:45  Education Affairs Welcome
12:45 PM  Gregory Gruener, MD, MBA, Vice Dean for Education
    Introduction to the Curriculum/Professionalism

1:00 PM  Neil Clipstone, PhD, Associate Dean, Biomedical and Translational Sciences

1:15 PM  Aaron Michelfelder, MD, Assistant Dean Educational Affairs

1:30 PM  Mark Kuczewski, PhD, Director, Neiswanger Institute for Bioethics & Health Policy
    Kayhan Parsi, JD, PhD, Associate Professor and Graduate Program Director
    Katie Wasson, PhD, Neiswanger Institute for Bioethics and Health Policy

1:45  Student Research Programs
    Gail Hecht, MD, MS, Assistant Dean Medical Student Research

2:00  Center for Community and Global Health
    Amy Blair, MD, Director, Center for Community and Global Health

2:20  MD/MPH Program
    Justin Harbison, Assistant Professor, Public Health Science

2:30 PM  Ice Cream Social, sponsored by University Ministry, in the Ministry Offices, Room 270. (pick up Cubs tickets)

Optional M2 Social Event: Chicago Cubs vs. Colorado Rockies, Wrigley Field, busses depart at 5:00 p.m. from west doors of Nursing School. Tickets are $10 each, and the bus is $5 round trip (no one-way tickets).

WEDNESDAY, JULY 29th

8:00 AM  Continental Breakfast in Stritch Atrium

8:30 AM  Welcome to Stritch School of Medicine, Tobin Hall
    Linda Brubaker, MD, Dean, Stritch School of Medicine

9:00 AM  Health Disparities Walk
    Medical Education Faculty
9:30 AM Break up into small groups

11:30 PM Lunch – Pickup box lunch in Atrium and move to small group classrooms

12:30 PM Small group project (Rooms TBD)

2:30 PM First Patient Presentation – Tobin Hall
Aaron Michelfelder, MD, Assistant Dean Educational Affairs and special guest patient

4:00 PM MD/PhD meeting for those students in the dual degree program in Room 399 (required)

Optional M2 Social Event: Movie in Tobin at 4:30pm; followed by Chalk on Madison at 8:30pm

ANY QUESTIONS YOU MIGHT HAVE ON DAYS 1 THROUGH 3 (MONDAY THROUGH WEDNESDAY) CONTACT STUDENT AFFAIRS AT 708–216–3220

Please Note: Every student will have Basic Life Support (BLS) training and Fit Testing on either Thursday or Friday (depending on your assigned group) and you will have the other day (either Thursday or Friday) off to take care of your personal business.

Before your BLS Certification Session on Thursday or Friday, review the following:

1. View 7–minute video to review the AHA 2010 Guidelines, CAB BLS for Healthcare Provider:
   http://www.youtube.com/watch?v=xtOZN4F4DS0

2. Review Readings: (a) 2010 Interim Materials Comparison Chart and (b) Highlights 2010 AHA Guidelines CPR–ECC


Before the Fit Testing there is some important Information you need to know:
1. No eating or drinking, including gum and mints, for 15 minutes prior to the test.
2. If the student is normally clean shaven then when they come for their FIT test they need to be clean shaven. With facial hair it is not a correct fitting and puts students at risk when they are in airborne isolation.
3. For those men who sometimes are clean shaven or sometimes have facial hair the safe route is to wear a protective PAPR hood instead of the mask. Those who are "always" clean shaven but grew a beard out while they were on break need to be shaved for the mask fitting.

The Student Health Service will be providing “fit testing” for the N–95 respirator in Stritch, room number 450 on both Thursday and Friday, from 10:00 a.m. until noon, and again from 1:00 pm until 3 p.m. Your group has been assigned a day (see following) but you should have signed up for a more specific time when you stopped at the Student Health station this past Monday.
THURSDAY, JULY 30th – Lunch on your own

8:00 AM – 12:00 PM  Basic Life Support Training, Groups 1, 2 and Group 3 (A thru G)  
                     Maguire Center Room 2812
1:00 PM– 3:00 PM    Fit Testing, Groups 1, 2, and Group 3 (A thru G)  
                     SSOM room 450

OPTIONAL MINISTRY EVENT – Feast of St. Ignatius Mass
12 Noon at the Paul Galvin Chapel, lower level of the Hospital, followed by refreshments (Italian Ice!) and a fun, short video about St. Ignatius in the Ministry office, Rm. 270.

10:00 AM – 12:00 PM Fit Testing, Groups 4, 5 and Group 3 (H thru Z)  
                      SSOM, room 450
1:00 PM – 5:00 PM    Basic Life Support Training, Groups 4, 5 and Group 3 (H thru Z)  
                      Maguire Center room 2812

Optional M2 Social Event: Optional daytime activity organized by Orientation leaders for half the groups; Dinner at the Jesuit Residence located at 404 S. Clinton in Oak Park, 6 PM to 9 PM with hamburgers (regular and veggie) and chicken served from 6:30 PM to 8:30 PM.

FRIDAY, JULY 31st – Lunch on your own

8:00 AM – 12:00 PM  Basic Life Support Training, Groups 6, 7 and Group 8 (A thru M)  
                     Maguire Center, Room 2812
1:00 PM– 3:00 PM    Fit Testing, Groups 6, 7, and Group 8 (A thru M)  
                     SSOM room 450
10:00 AM – 12:00 PM Fit Testing, Groups 9, 10 and Group 8 (N thru Z)  
                      SSOM, room 450
1:00 PM – 5:00 PM    Basic Life Support Training, Groups 9, 10 and Group 8 (N thru Z)  
                      Maguire Center Room 2812

TBD                  DACA student event (DACA students only)

ANY QUESTIONS YOU HAVE ON BASIC LIFE SUPPORT TRAINING, CONTACT SANDRA CAVALIERI AT 708-216-8192 OR SCAVALI@LUC.EDU

ANY QUESTIONS YOU HAVE ON FIT TESTING, CONTACT MARIANNE LAFF AT 708-216-2458.

Optional M2 Social Event: Optional daytime activity organized by Orientation leaders for half the groups; Evening activities: meet downtown Chicago, starting approximately 8:00 pm – more details to follow.
SATURDAY, AUGUST 1st

Optional Day of Service
Each year over 100 medical students, faculty and staff come together to introduce the incoming class to the village of Maywood and to one another through the annual Day of Service sponsored by University Ministry and the Center for Community and Global Health.

Participants can choose to participate in either the morning session (8:45 a.m. to 1:30 pm), the afternoon session (12:30 p.m. to 5:00 p.m.), or all day.

8:30/8:45 AM  Meet at Stritch in the Atrium
9:00 AM  Introduction to Maywood and brief history
9:20 AM  Leave for morning sites
9:30 AM  Morning session
12:30 PM  Lunch, and introduction to various members of the Maywood community at Dr. Bading Community House (411 N 5th. Ave. 60153)
1:30 PM  Walking tour of neighborhood
2:30 – 5:00PM  Afternoon session at various sites

ANY QUESTIONS REGARDING THE SERVICE DAY, CONTACT UNIVERSITY MINISTRY AT vmccarthy@luc.edu or call 708-216-3245.

SIGN UP TO JOIN US AT THE DAY OF SERVICE THROUGH THE EVITE

ANY QUESTIONS YOU MIGHT HAVE ON DAYS 1 THROUGH 3 (MONDAY THROUGH WEDNESDAY) CONTACT STUDENT AFFAIRS AT 708–216–3220